

13/7037  
Senior High

①

**Mater Academy East Charter High School**  
**A Charter School Under Mater Academy, Inc.**  
**(A Not-For-Profit Organization)**  
**Financial Statements**  
**And**  
**Independent Auditors' Report**  
**June 30, 2010**

○

○

○

	<b>PAGE</b>
<b>INTRODUCTION SECTION</b>	
Board of Directors	1
<b>FINANCIAL SECTION</b>	
Independent Auditors' Report	2-3
Management's Discussion and Analysis (Unaudited)	4-10
<b>Basic Financial Statements:</b>	
Government – wide Financial Statements:	
Statement of Net Assets	11
Statement of Activities	12
Fund Financial Statements:	
Governmental Funds Balance Sheet	13
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Assets	14
Statement of Governmental Funds Revenues, Expenditures and Changes in Fund Balances	15
Reconciliation of the Statement of Governmental Funds Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities	16
Notes to Financial Statements	17-23
<b>COMPLIANCE REPORTS SECTION</b>	
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	24-25
Management Letter Pursuant to the Rules of the Auditor General for the State of Florida	26-27
Independent Auditors' Report to Management	28-29
<b>SUPPLEMENTARY INFORMATION</b>	
Statement of Governmental Funds Revenues, Expenditures and Changes in Fund Balances -Budget and Actual – Governmental Funds (Unaudited)	30
Note to Statement of Governmental Funds Revenues, Expenditures and Changes in Fund Balances -Budget and Actual – Governmental Funds (Unaudited)	31

# INTRODUCTION SECTION

---

**Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.  
(A Not-For-Profit Organization)  
Board of Directors**

---

**998 SW 1st Street  
Miami, Florida 33130**

**Board of Directors**

Mr. Antonio Roca, Esq, Chairman and President  
Mr. Juan Garcia  
Ms. Shannie Sadesky  
Ms. Elizabeth Nuevo  
Mr. Roberto Blanch

**School Administration**

Alex Tamargo, Vice President and Principal

**Other Non-voting Corporate Officers**

Rene Roviroso, Vice-President  
Judith Marty, Vice-President  
Beatriz Riera, Vice-President  
Alex Tamargo, Vice-President  
Lourdes Marrero, Vice-President  
Cecilia Bermeosolo Telleria, Vice-President  
Alejandra Salima Abello Jacquinet, Vice-President

( )

( )

( )



# OCARIZ, GITLIN & ZOMERFELD, LLP

Certified Public Accountants & Consultants

999 Ponce de Leon Blvd.  
Suite 1045  
Coral Gables, FL 33134  
Tel 305.444.8288  
Fax 305.444.8280  
www.ogz-cpa.com

## Independent Auditors' Report

To the Board of Directors of  
Mater Academy East Charter High School  
(A Charter School Under Mater Academy, Inc.)

We have audited the accompanying basic financial statements of Mater Academy East Charter High School (the "School"), a charter school under Mater Academy, Inc. (a not-for-profit organization), operating as a component unit of the District School Board of Miami-Dade County, as listed in the table of contents, as of and for the year ended June 30, 2010. These financial statements are the responsibility of Mater Academy East Charter High School's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.850, Rules of the Auditor General, which govern the conduct of charter school audits in the State of Florida. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Mater Academy East Charter High School, a charter school under Mater Academy, Inc., as of June 30, 2010 and changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report (pages 24-25) dated August 27, 2010 on our consideration of Mater Academy East Charter High School's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grants and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of the audit performed in accordance with Government Auditing Standards and should be read in conjunction with the report in considering the results of our audit.

**Members of:**

American Institute of  
Certified Public Accountants

Florida Institute of  
Certified Public Accountants

National Association of  
Certified Valuation Analysts

To the Board of Directors of  
Mater Academy East Charter High School  
(A Charter School Under Mater Academy, Inc.)

In accordance with Section 218.39(4), Florida Statutes, and Sections 10.856(2)(d) and 10.806(2)(d), Rules of the Auditor General, we have issued a Management Letter Pursuant to the Rules of the Auditor General for The State of Florida (pages 26-27) dated August 27, 2010.

Government Auditing Standards require that Management's Discussion and Analysis and the budgetary comparison information on pages 4-10 and pages 30-31, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was performed for the purpose of forming an opinion on the basic financial statements of Mater Academy East Charter High School, a charter school under Mater Academy, Inc., taken as a whole. The introductory section is presented for purposes of additional information and is not a required part of the basic financial statements. The introductory section (page 1) has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

*Ocariz, Gitlin, & Zomerfeld, LLP*

August 27, 2010



**Mater Academy East Charter High School**  
**A Charter School Under Mater Academy, Inc.**  
**(A Not-For-Profit Organization)**  
**Management's Discussion and Analysis (Unaudited)**

---

August 27, 2010

Board of Directors  
Mater Academy East Charter High School (A Charter School Under Mater Academy, Inc.)

The School is located in Miami, FL serving 218 children from kindergarten through fifth grade.

The corporate officers of Mater Academy, Inc. have prepared this narrative overview and analysis of Mater Academy East Charter High School's financial activities for the fiscal year ended June 30, 2010.

### **Financial Highlights**

1. The assets of the School exceeded its liabilities at June 30, 2010 by \$462,462 (net assets).
2. At year-end, the School had current assets on hand of \$484,885.
3. The net assets of the School increased by \$133,063 during the year.

### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2010 are presented under GASB 34. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

#### *Government-Wide Financial Statements*

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Assets* presents information on all of the School's assets and liabilities. The difference between the two is reported as *net assets*. Over time increases or decreases in net assets may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net assets changed during the fiscal year. All changes in net assets are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 11 - 12 of this report.

**Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.  
(A Not-For-Profit Organization)**

**Management's Discussion and Analysis (Unaudited) (Continued)**

---

*Fund Financial Statements*

A "fund" is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. *Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental Fund financial statements, however, focus on *near-term inflows* and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School's budget.

The basic governmental fund financial statements can be found on pages 13 - 16 of this report.

**Notes to Financial Statements**

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 17 - 23 of this report.

**Mater Academy East Charter High School**  
**A Charter School Under Mater Academy, Inc.**  
**(A Not-For-Profit Organization)**

**Management's Discussion and Analysis (Unaudited) (Continued)**

*GOVERNMENT-WIDE FINANCIAL ANALYSIS*

As noted earlier, net assets may serve over time as a useful indicator of the School's financial position. In this connection, assets exceeded liabilities by \$462,462 at the close of the fiscal year. A summary of the School's net assets as of June 30, 2010 and 2009 follows:

<u>Assets</u>	2010	2009
Cash	\$ 273,642	\$ 241,923
Due from government agencies	103,202	229,462
Due from other school	70,201	6,678
Prepaid expenses and other	37,840	41,030
<b>Total current assets</b>	<b>484,885</b>	<b>519,093</b>
 <b>Property and equipment, net of accumulated depreciation of \$125,894</b>	 243,931	 157,552
	<b>\$ 728,816</b>	<b>\$ 676,645</b>
 <u>Liabilities and Net Assets</u>		
<b>Current Liabilities</b>		
Accounts payable and accrued expenses	\$ 101,901	\$ 122,239
 <b>Due to other schools</b>	 164,453	 225,007
<b>Total liabilities</b>	<b>266,354</b>	<b>347,246</b>
 <b>Net Assets</b>		
Invested in capital assets	243,931	157,552
Restricted	146,000	146,000
Unrestricted	72,531	25,847
<b>Total net assets</b>	<b>462,462</b>	<b>329,399</b>
	<b>\$ 728,816</b>	<b>\$ 676,645</b>

At the end of the fiscal year, the School is able to report continued positive balances in the categories of net assets with a net increase for the year.

**Mater Academy East Charter High School**  
**A Charter School Under Mater Academy, Inc.**  
**(A Not-For-Profit Organization)**

**Management's Discussion and Analysis (Unaudited) (Continued)**

A summary and analysis of the School's revenues and expenses for the years ended June 30, 2010 and 2009 follows:

<b>Revenues</b>	<u>2010</u>	<u>2009</u>
State passed through local school district - FTE	\$ 1,314,413	\$ 1,043,749
State - capital outlay	160,209	137,616
Federal passed through state school district - Title I	72,832	197,291
Lunch fees	19,245	
Other revenues	<u>239,321</u>	<u>134,670</u>
<b>Total revenues</b>	<u>1,806,020</u>	<u>1,513,326</u>
 <b>Expenditures</b>		
Instruction	907,975	599,347
Instructional staff training	6,660	5,287
Board	15,303	15,129
School administration	194,904	241,862
Fiscal services	33,050	25,650
Food services	4,344	54,536
Central services	33,154	26,642
Operation of plant	458,029	384,183
Maintenance of plant	<u>19,538</u>	<u>7,729</u>
<b>Total expenses</b>	<u>1,672,957</u>	<u>1,360,365</u>
 <b>Excess of revenues over expenditures</b>	133,063	152,961
 <b>Net assets - beginning</b>	<u>329,399</u>	<u>176,438</u>
<b>Net assets - ending</b>	<u>\$ 462,462</u>	<u>\$ 329,399</u>

**Capital Improvement Requirements**

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

**Accomplishments**

Since inception, Mater Academy East High School has received notable recognitions: The School's new facilities were recognized nationally for exceptional design in the 2009 American School and University Magazine. The School also applied for and received accreditation from the Southern Association of Colleges and Schools (SACS). Most impressively, Mater East High became the first charter high school in the nation to be accepted into the National Academy Foundation Academy of Finance.

The Mission of Mater Academy East High School is to obtain:

Meaningful achievement of

Academics and pedagogy facilitated by

Teachers, administrators, parents and the community in order to

Enable students to become confident, self-directed and

Responsible lifelong learners who have developed understanding and respect for a pluralistic world.

**Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.  
(A Not-For-Profit Organization)**

**Management's Discussion and Analysis (Unaudited) (Continued)**

---

**Financial Analysis of the Government's Fund**

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds**

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the fiscal year, the School's governmental fund reported a fund balance of \$382,984.

**Capital Assets**

The School's investment in capital assets as of June 30, 2010 amounts to \$243,931 (net of accumulated depreciation of \$125,894). This investment in capital assets includes furniture, fixtures and equipment.

**Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.  
(A Not-For-Profit Organization)**

**Management's Discussion and Analysis (Unaudited) Continued**

**Governmental Fund Budget Analysis and Highlights**

Prior to the start of the School's fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided for the governmental funds to demonstrate compliance with the School's budget.

	General Fund		Special Revenue Fund	
	Original/Final Budget	Actual	Original/Final Budget	Actual
<b>Revenues</b>				
State passed through local school district - FTE	\$ 1,300,000	\$ 1,314,413		
Federal passed through state school district - Title I			\$ 75,000	\$ 72,832
State revenue - capital outlay			162,500	160,209
Lunch fees	15,000	19,245		
Local sources - interest and other contributions	237,500	239,321		
Total revenues	1,552,500	1,572,979	237,500	233,041
<b>Expenditures</b>				
Instruction	669,000	694,991	221,000	218,832
Instructional staff training	7,500	6,660		
Board	15,000	15,303		
School administration	265,000	260,259		
Fiscal services	35,000	33,050		
Food services	22,000	21,906		
Central services	35,000	34,848		
Operation of plant	295,000	291,277	162,500	160,209
Maintenance of plant	25,000	22,001		
Total expenditures	1,368,500	1,380,295	383,500	379,041
Excess of revenues over expenditures	184,000	192,684	(146,000)	(146,000)
Other financing use, net - payment of long-term debt	(200,000)	(200,000)		
Other financing use, net - proceeds from long-term debt	165,000	164,453		
Net change in fund balances	\$ 149,000	\$ 157,137	\$ (146,000)	\$ (146,000)

Most variances occurred as a result of the Budget adopted being more conservative than actual results for the year.

**Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.  
(A Not-For-Profit Organization)**

**Management's Discussion and Analysis (Unaudited) (Continued)**

---

**Requests for Information**

This financial report is intended to provide a general overview of the finances of the School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade LLC, 6361 Sunset Drive, Miami, Florida, 33143.

**Mater Academy East Charter High School**  
**A Charter School Under Mater Academy, Inc.**  
**(A Not-For-Profit Organization)**  
**Statement of Net Assets**  
**June 30, 2010**

---

**Assets**

**Current Assets**

Cash	\$ 273,642
Due from government agencies	103,202
Due from other school	70,201
Prepaid expenses and other	<u>37,840</u>
<b>Total current assets</b>	<b>484,885</b>

**Property and equipment, net**

	<u>243,931</u>
	<u><b>\$ 728,816</b></u>

**Liabilities and Net Assets**

**Current Liabilities**

Accounts payable and accrued expenses	\$ 29,359
Accrued payroll	<u>72,542</u>
<b>Total current liabilities</b>	<b>101,901</b>

**Due to other school**

	<u>164,453</u>
<b>Total liabilities</b>	<b>266,354</b>

**Net Assets**

Invested in capital assets	243,931
Restricted	146,000
Unrestricted	<u>72,531</u>
<b>Total net assets</b>	<u>462,462</u>
	<u><b>\$ 728,816</b></u>

Attention is directed to independent auditors' report and notes to financial statements.



**Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.  
(A Not-For-Profit Organization)  
Statement of Activities  
For the Year Ended June 30, 2010**

	Expenses	Program Revenues		Net (Expenses) Revenue and Changes in Net Assets Government	
		Charges for Services	Operating Grants and Contributions		Capital Grants and Contributions
<b>Governmental Activities</b>					
Instruction	\$ 907,975		\$ 72,832	\$ (835,143)	
Instructional staff training	6,660			(6,660)	
Board	15,303			(15,303)	
School Administration	194,904			(194,904)	
Fiscal services	33,050			(33,050)	
Food services	4,344	\$ 19,245		14,901	
Central services	33,154			(33,154)	
Operation of plant	458,029			(297,820)	
Maintenance of plant	19,538			(19,538)	
<b>Total governmental activities</b>	<u>1,672,957</u>	<u>19,245</u>	<u>72,832</u>	<u>160,209</u>	<u>(1,420,671)</u>
<b>General Revenues</b>					
State passed through local school district - FTE				1,314,413	
Interest and other revenue				239,321	
Changes in net assets				133,063	
<b>Net assets - beginning</b>				329,399	
<b>Net assets - ending</b>				<u>\$ 462,462</u>	

Attention is directed to independent auditors' report and notes to financial statements.

**Mater Academy East Charter High School**  
**A Charter School Under Mater Academy, Inc.**  
**(A Not-For-Profit Organization)**  
**Governmental Funds Balance Sheet**  
**June 30, 2010**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Combined Total Governmental Funds</u>
<b><u>Assets</u></b>			
<b>Current Assets</b>			
Cash	\$ 273,642		\$ 273,642
Due from government agencies	26,095	\$ 77,107	103,202
Due from other school	70,201		70,201
Due from other fund	77,107		77,107
Prepaid expenses and other	37,840		37,840
	<u>\$ 484,885</u>	<u>\$ 77,107</u>	<u>\$ 561,992</u>
<b><u>Liabilities and Fund Balances</u></b>			
<b>Current Liabilities</b>			
Accounts payable and accrued expenses	\$ 29,359		\$ 29,359
Accrued payroll	72,542		72,542
Due to other fund		\$ 77,107	77,107
<b>Total current liabilities</b>	<u>101,901</u>	<u>77,107</u>	<u>179,008</u>
<b>Fund Balances</b>			
Reserved			
Unreserved	382,984		382,984
<b>Total Fund Balance</b>	<u>382,984</u>		<u>382,984</u>
	<u>\$ 484,885</u>	<u>\$ 77,107</u>	<u>\$ 561,992</u>

Attention is directed to independent auditors' report and notes to financial statements.

**Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.  
(A Not-For-Profit Organization)  
Reconciliation of the Governmental Funds  
Balance Sheet to the Statement of Net Assets  
June 30, 2010**

---

---

**Total funds balance - Governmental funds balance sheet** \$ 382,984

**Amounts reported for governmental activities in the  
statement of net assets are different because:**

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of assets is \$369,823 and accumulated depreciation is \$125,892. 243,931

Long-term payables to other charter schools in governmental activities are not financial resources and therefore are not in governmental funds. (164,453)

**Total net assets - Statement of net assets** \$ 462,462

**Mater Academy East Charter High School**  
**A Charter School Under Mater Academy, Inc.**  
**(A Not-For-Profit Organization)**  
**Statement of Governmental Funds Revenues, Expenditures and Changes**  
**in Fund Balances**  
**For the Year Ended June 30, 2010**

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Totals Governmental Funds</u>
<b>Revenues</b>			
State passed through local school district - FTE	\$ 1,314,413		\$ 1,314,413
Federal passed through state school district - Title I		\$ 72,832	72,832
State revenue - capital outlay		160,209	160,209
Lunch fees	19,245		19,245
Local sources - interest and other contributions	239,321		239,321
<b>Total revenues</b>	<u>1,572,979</u>	<u>233,041</u>	<u>1,806,020</u>
<b>Expenditures</b>			
Instruction	694,991	218,832	913,823
Instructional staff training	6,660		6,660
Board	15,303		15,303
School administration	260,259		260,259
Fiscal services	33,050		33,050
Food services	21,906		21,906
Central services	34,848		34,848
Operation of plant	291,277	160,209	451,486
Maintenance of plant	22,001		22,001
<b>Total expenditures</b>	<u>1,380,295</u>	<u>379,041</u>	<u>1,759,336</u>
<b>Excess of revenues over expenditures</b>	192,684	(146,000)	46,684
<b>Other financing use, net - payment of long-term debt</b>	(200,000)		(200,000)
<b>Other financing use, net - proceeds from long-term debt</b>	164,453		164,453
<b>Net change in fund balances</b>	157,137	(146,000)	11,137
Fund balances - beginning	225,847	146,000	371,847
<b>Fund balances - ending</b>	<u>\$ 382,984</u>	<u>\$ 146,000</u>	<u>\$ 382,984</u>

Attention is directed to independent auditors' report and notes to financial statements.

**Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.  
(A Not-For-Profit Organization)**

**Reconciliation of the Statement of Governmental Funds Revenues,  
Expenditures and Changes in Fund Balances to the Statement of Activities  
For the Year Ended June 30, 2010**

---

---

**Net change in fund balances - Statement of governmental funds  
revenues, expenditures, and changes in fund balances** \$ 11,137

**Amounts reported for governmental activities in the  
statement of net assets are different because:**

Capital assets used in governmental activities are not

Expenditures for capital assets	152,202
Less: current year depreciation expense	(65,823)

Issuance of long-term debt represents a financial source to governmental funds, but increases long-term debt in the statement of net assets. Decrease in long-term debt is an expenditure in the governmental funds, but a decrease or payment of such debt reduces long-term debt in the statement of net assets.

	200,000
	(164,453)

**Change in net assets - Statement of activities**

	<u>\$ 133,063</u>
--	-------------------

**Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.  
(A Not-For-Profit Organization)  
Notes to Financial Statements**

---

**Note A - Significant Accounting Policies**

Mater Academy, Inc. (the Organization) was incorporated as a not-for-profit organization under the laws of the State of Florida in 1998. Mater Academy East Charter High School (the "School") operates as a charter school under Mater Academy, Inc. The School operates under a charter granted by the sponsoring district, the District School Board of Miami-Dade County (the District). The current charter expires on June 30, 2017 and is renewable for an additional fifteen (15) years by mutual written agreement between the School and the District. During the term of the charter, the District may terminate the charter if good cause is shown. The School is located in Miami, FL serving children from kindergarten through fifth grade.

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America as applied to governmental units.

**1. Reporting Entity**

The accompanying financial statements are for Mater Academy East Charter High School, a charter school under Mater Academy, Inc. The governing body of the School consists of five board of directors. All board members have been finger printed and processed as required by the state's school board law.

**2. Basic Financial Statements**

The basic financial statements include both government-wide (based on the Charter School as a whole) and fund financial statements according to Governmental Accounting Standard Board Statement No. 4 (GASB No. 34). The government-wide financial statements include a Statement of Net Assets and Statement of Activities, which measure all economic resources and are prepared using full accrual accounting. In the government-wide Statement of Net Assets, both the governmental and business-type activities are presented on a consolidated basis and are reflected, on a full accrual economic resource basis. The financial statements reflect costs using the function and object dimensions required by the publication Financial and Program Cost Accounting and Reporting for Florida Schools (the Red Book) as required by Section 1002.33(9)(i), Florida Statutes.

In the fund financial statements, financial transactions and accounts of the School are organized on the basis of funds. The operation of each fund is considered to be an independent fiscal and separate accounting entity, with a self-balancing set of accounts according to cash and/or financial resources. The School's fund financial statements include the following funds: the General and Special Revenue Fund. These funds are used for the following purposes:

**General Fund**

The General Fund is used to account for the full-time equivalent (FTE) fee received from the District, unrestricted contributions, interest and other income and the expenditures incurred under the School contract with the District.

**Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.  
(A Not-For-Profit Organization)  
Notes to Financial Statements**

---

**Note A - Significant Accounting Policies (Continued)**

**2. Basic Financial Statements (Continued)**

**Special Revenue Fund**

The Special Revenue Fund is used to account for the proceeds of specific revenue sources (other than major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

These funds are maintained and reported using the modified accrual basis of accounting using the current financial resources measurement focus. Under this method of accounting, revenues are recognized in the period that they become measurable and available. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year.

Since the governmental fund statements are presented on a different measurement focus and basis of accounting than the government-wide financial statements, a reconciliation schedule is prepared which reflects the adjustment necessary to reconcile the fund financial statements to the government-wide financial statements.

**3. Interfund Activity**

Interfund activity is reported as either loans, services provided, reimbursements or transfers. Interfund transfers represent capital outlay fund proceeds from the State to be used for specific use. Transfers between governmental funds are netted as part of the reconciliation to the government-wide financial statements.

**4. Uses of Estimates**

In preparing these financial statements, management must make estimates based on future events that affect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities as of the date and for the period then ended of the financial statements. Actual results could differ from these estimates. A description of some of the estimates used is included in the following significant accounting policies.

**5. Revenue Sources**

**General Fund**

Revenues in the general fund reflect the funds received from the Miami-Dade County School District pursuant to Section 1002.33(17) of the Florida Statutes. Such revenues are determined based on the estimated number of full-time equivalent (FTE) students and related data reported by the School to the Department of Education (FDOE) for funding through the Florida Education Finance Program (FEFP). The estimated FTE is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted FTE reported by the School during designated FTE survey periods. In this connection, the School reported 219 un-weighted FTE and 228 weighted FTE for the 2009-2010.

**Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.  
(A Not-For-Profit Organization)  
Notes to Financial Statements**

---

**Note A - Significant Accounting Policies (Continued)**

**5. Revenue Sources (continued)**

**General Fund (continued)**

In addition, the School receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenues is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

**6. Cash and Cash Equivalents**

The School considers all highly liquid investments with maturity of three months or less when purchased to be cash equivalents. There were no such investments as of June 30, 2010.

**7. Due from Other School and Government Agency**

The School considers due from other school and government agency to be collectible; accordingly, no allowance for doubtful accounts is required. Due from government agency is for grants or programs under which the services have been provided by the School. Due from other school are monies lent to other schools for working capital purposes. When amounts are determined to be uncollectible, they are charged to operations.

**8. Property and Equipment**

The School records in the statement of net assets property and equipment at cost when purchased or constructed, or at market value when donated. Donations are reported as unrestricted support unless the donor has restricted the donated asset for a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those assets must be maintained, the School reports expirations of donor imposed restrictions when the donated or acquired assets are placed in service as instructed by the donor. Expenditures for major renewals and betterment that extend the useful lives of property and equipment are capitalized. Expenditures for maintenance and repairs are charged to expense as incurred.

Long-lived assets are reviewed for impairment when circumstances indicate that the carrying value of an asset may not be recoverable. If the carrying value is impaired, the long lived assets will be written down to their fair market value with a corresponding charge to earnings. No such impairment was recorded for the year ended June 30, 2010.



**Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.  
(A Not-For-Profit Organization)  
Notes to Financial Statements**

**Note A - Significant Accounting Policies (Continued)**

**9. Depreciation**

Depreciation is included in the statement of activities. Such depreciation is computed on the straight-line basis over the estimated useful life of the assets. Estimated useful lives, in years, for depreciable assets are as follows:

Furniture, fixtures and	5
Computer equipment	5
Textbooks and materials	3

**10. Income Taxes**

Mater Academy, Inc. is organized as a not-for-profit entity and is exempt from income taxes under Section 501(c) (3) of the Internal Revenue Code. Accordingly, no provision for income taxes is required.

**Note B - Property and Equipment**

Property and equipment consists of the following at June 30, 2010:

	Beginning Balance	Additions	Deletions	Ending Balance
<u>Cost</u>				
Furniture, fixtures and	\$ 164,502	\$ 37,756		\$ 202,258
Computer equipment	43,689	69,913		113,602
Textbooks and materials	9,430	44,533		53,963
	217,621	152,202		369,823
<u>Accumulated depreciation</u>				
Furniture, fixtures and	49,418	36,423		85,841
Computer equipment	7,345	21,298		28,643
Textbooks and materials	3,306	8,102		11,408
	60,069	65,823		125,892
Property and Equipment, net	\$ 157,552	\$ 86,379		\$ 243,931

Depreciation expense for the year ended June 30, 2010 amounted to \$65,823 and is allocated in the Statement of Activities to instruction, food services, operation of plant and maintenance of plant.

**Mater Academy East Charter High School**  
**A Charter School Under Mater Academy, Inc.**  
**(A Not-For-Profit Organization)**  
**Notes to Financial Statements**

---

**Note C – Commitment and Contingency**

Commitment

The School entered into a lease agreement with 990 Building LLC for its educational facility, which expires on July 31, 2027 with an option to renew for an additional five-year term. The members of 990 Building LLC are also stockholders of the entity which is the sole owner of Academica Dade LLC, the School’s management company described in Note F. The School’s rent expense is \$381,975 for the year ended June 30, 2010. The annual payments under the agreement are adjusted annually based on the Consumer Price Index (CPI) plus additional property costs including repairs, maintenance and insurance. This facility is shared with Mater Academy East Charter Middle School based on enrollment and usage of the facility. The allocation used for 2010, was approximately 45% for the School and 55% for Mater Academy East Charter Middle School.

The future minimum payments under this lease are as follows:

For the Year Ending June 30,	
2011	\$ 394,000
2012	394,000
2013	394,000
2014	394,000
2015	394,000
Thereafter	5,116,000
	<u>\$ 7,086,000</u>

Under the agreement, the School must meet certain requirements and covenants including maintaining a “Lease Payment Coverage Ratio” of not less than 1.10 to 1.00 and maintaining a reserve for property expenses such as repairs, maintenance, taxes and insurance. The School has met the requirements and covenants for the year ended June 30, 2010.

Contingency

The School is subject to Federal, state and local government audits. These audits could result in the questioning of expenditures relating to certain grants under various technical compliance provisions of the individual grants. No expenditures are being questioned as of June 30, 2010.

**Note D - Employee Benefits - Profit-Sharing Plan**

The School’s employees are leased through ADP TotalSource Group, Inc. and are eligible to participate in a defined contribution 401(k) plan sponsored by the leasing company, covering employees who meet certain age and tenure requirements. Under the ADP TotalSource Retirement Savings Plan (the “Plan”), the School provides for a match of 50% of the employee’s contribution up to 4% of the employee’s compensation. The School’s expenses aggregated to \$1,776 for the year ended June 30, 2010. The School does not exercise any control or fiduciary responsibility over the Plan’s assets.

**Mater Academy East Charter High School**  
**A Charter School Under Mater Academy, Inc.**  
**(A Not-For-Profit Organization)**  
**Notes to Financial Statements**

---

**Note E - Business and Credit Risk Concentration**

Business

Federal and state or local grants substantially fund the School's services. Governmental work may be significantly impacted by budget allocations and consequently an adverse change in the budget could affect the School's operations.

Credit Risk

The Bank participates in the Federal Deposit Insurance Corporation (FDIC) Transaction Account Guarantee Program. Under this program, through December 31, 2013, all non-interest bearing transaction accounts (demand deposit accounts) are fully guaranteed by the FDIC for the entire amount in the account. Coverage under this program is in addition to and separate from the coverage available under the FDIC's basic deposit insurance rules. Balances in other account types, including interest bearing accounts, are insured up to \$250,000 until December 31, 2013. Thereafter, only balances up to \$100,000 will be insured. At June 30, 2010, all of the School's cash balances were in non-interest bearing accounts and thus were fully insured.

**Note F - Management Agreement**

The School has an agreement with a management company, Academica Dade LLC, which provides management and administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting and financial reporting. The agreement provides for a fee of \$450 per full time equivalent (FTE) student per year. The agreement is for a five year period, which commenced on July 2007. At the conclusion of the five years, the school will have the option to renew the agreement with Academica Dade LLC.

Management fees aggregated to \$98,550 for the year ended June 30, 2010. Academica Dade LLC is located at 6361 Sunset Drive, Miami, Florida 33143 and its officers are:

Fernando J. Zulueta, President  
Ignacio Zulueta, Vice President  
Magdalena Fresen, Vice President  
Collette Papa, Secretary

**Note G - Related Party Transactions**

Related Schools

During the school year, the School made one short term, non-interest bearing advance to Mater Academy High of International Studies in the amount of \$70,201. In addition, the School also received a long-term, interest bearing advance from Mater Academy East Charter School in the amount of \$164,453.

**Mater Academy East Charter High School**  
**A Charter School Under Mater Academy, Inc.**  
**(A Not-For-Profit Organization)**  
**Notes to Financial Statements**

---

**Note G – Related Party Transactions (Continued)**

Related Schools (continued)

The School entered into a one-year usage agreement with Mater Academy High School of International Studies (a charter school under Mater Academy, Inc.) for the use of the school's facility and personnel based on a student cost allocation ratio. Total usage fees charged to Mater Academy High School of International Studies under this agreement approximated \$220,000 for the year ended June 30, 2010.

District

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 5% of the qualifying revenues of the School. For the year ended June 30, 2010, administrative fees withheld by the School District totaled \$65,655.

**Note H – Risk Management**

The School is exposed to various risks of loss related to torts, thefts of, damage to and destruction of assets, errors and omissions and natural disasters for which the School carries commercial insurance. Settlement amounts have not exceeded insurance coverage in the past. In addition, there were no reductions in insurance coverage from those in the prior year.

# COMPLIANCE REPORTS SECTION

---



**Report on Internal Control over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of  
Financial Statements Performed in Accordance with  
Government Auditing Standards**

---

To the Board of Directors of  
Mater Academy East Charter High School (A Charter School Under Mater Academy, Inc.)

We have audited the financial statements of Mater Academy East Charter High School, a charter school under Mater Academy, Inc., (a not-for-profit organization), a component unit of the District School Board of Miami-Dade County, as of and for the year ended June 30, 2010, and we have issued our report thereon dated August 27, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

In planning and performing our audit, we considered Mater Academy East Charter High School's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Mater Academy East Charter High School's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Mater Academy East Charter High School's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal controls such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely manner.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weakness, as defined above.

**Members of:**

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Mater Academy East Charter High School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

We noted certain other matters that we reported to management of Mater Academy East Charter High School in the independent auditors' report to management (pages 28-29) dated August 27, 2010.

This report is intended for the information of the audit committee, board of directors, management, the school board of Miami-Dade County and Federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

*Ocariz, Gitlin, & Zomerfeld, LLP*

August 27, 2010



## **Management Letter Pursuant to the Rules of the Auditor General for the State of Florida**

To the Board of Directors of  
Mater Academy East Charter High School (A Charter School Under Mater Academy, Inc.)

We have audited the financial statements of Mater Academy East Charter High School, a charter school under Mater Academy, Inc., (a not-for-profit organization), which is a component unit of the District School Board of Miami-Dade County as of and for the fiscal year ended June 30, 2010, and have issued our report thereon dated August 27, 2010.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters. Disclosures in those reports, which are dated August 27, 2010, should be considered in conjunction with this management letter.

Additionally, our audit was conducted in accordance with Chapter 10.850, Rules of the Auditor General, which governs the conduct of Mater Academy East Charter High School and similar entity audits performed in the State of Florida. This letter includes the following information, which is not included in the aforementioned auditor's reports:

1. Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no prior year findings and recommendations to improve Mater Academy East Charter High School's financial management, accounting procedures, and internal controls.
2. Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we issued an independent auditors' report to management (pages 28-29) dated August 27, 2010.
3. Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address violations of laws, regulations, contracts or grant agreements, or abuse that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but more than inconsequential. In connection with our audit, we did not have any such violations.

**Members of:**



4. Section 10.854(1)(e)5., Rules of the Auditor General, provides that the auditor may, based on professional judgment, report the following matters that are inconsequential to the determination of financial statement amounts, considering both quantitative and qualitative factors: (1) violations of laws, regulations, contracts or grant agreements, or abuse that have occurred, or are likely to have occurred, and (2) control deficiencies that are not significant deficiencies, including, but not limited to; (a) improper or inadequate accounting procedures (e.g., the omission of required disclosures from the annual financial statements); (b) failures to properly record financial transactions; and (c) inaccuracies, shortages, defalcations, and instances of fraud discovered by, or that come to the attention of, the auditor. In connection with our audit, we did not have any such findings.
5. Section 10.854(1)(e)6, Rules of the Auditor General, requires the name or official title of the school. The official title of the school is Mater Academy East Charter High School (A Charter School Under Mater Academy, Inc.)
6. Section 10.854(1)(e)2., Rules of the Auditor General, requires a statement be included as to whether or not the school has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the Mater Academy East Charter High School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.
7. Pursuant to Sections 10.854(1)(3)7.a. and 10.855(10), Rules of the Auditor General, we applied financial condition assessment procedures as of June 30, 2010, end of fiscal year. It is management's responsibility to monitor Mater Academy East Charter High School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same. We have applied such procedures and no deteriorating financial condition has been noted.

Pursuant to Chapter 119, Florida Statutes, this management letter is public record and its distribution is not limited. Auditing standards generally accepted in the United States of America require us to indicate that this letter is intended solely for the information and use of the audit committee, board of directors, management, the Auditor General of the State of Florida, others within the organization, state and federal awarding agencies, and the School board of Miami-Dade County, and is not intended to be and should not be used by anyone other than these specified parties.

*Ocariz, Gittlin, & Zomerfeld, LLP*

August 27, 2010



## **Independent Auditors' Report to Management**

To the Board of Directors of  
Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.

In planning and performing our audit of the financial statements of Mater Academy East Charter High School (the School), for the year ended June 30, 2010, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

The School's administrative function is carried out by a central management office with a well designed system of internal controls to provide for the recording of financial transactions accurately and promptly and to provide a level of reliability of the financial records on which management decisions are based. We also understand that the dynamics of the day-to-day operations does not allow time for review of every transaction. However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. Such matters have been presented herein as observations and recommendations. This letter does not affect our reports on pages 24-27 dated August 27, 2010.

### **Observation**

During the course of our audit, we noted that the School maintains a separate bank account for each school. In this connection, we noted that the School's bank reconciliation as of June 30, 2010, listed deposits in transit from other school which cleared the bank in August 2010. Further inquiry revealed that the deposit had been reflected as a deposit in transit in the school even though the deposit had not been made as of June 30, 2010. We proposed an entry to reflect the reality that the cash transaction between the schools had not occurred as of June 30, 2010. In addition, we found another deposit outstanding and/or in transit which represented a duplicate transaction that had been voided but not reversed in the books of original entry. As a result, we proposed a correction to the books of original entry which was accepted and made by management.

### **Recommendation**

We feel that the School's management should consider a centralized banking system to eliminate and facilitate fund transfers among schools under Mater Academy, Inc. Such system is now being used by large not-for-profit organizations with multiple funding sources, multiple locations and strict reporting requirements. The implementation of such system will require the implementation of new controls to secure the accuracy of the distributions to each reporting entity. In addition, the School should gain approval of the proposed internal banking accounting system from its funding sources before putting the plan in effect.

#### **Members of:**

To the Board of Directors of  
Mater Academy East Charter High School  
(A Charter School Under Mater Academy, Inc.)

This report is intended for the information of the audit committee, board of directors, management, the school board of Miami-Dade County and Federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

*Ocariz, Gitlin, & Zomerfeld, LLP*

August 27, 2010

# SUPPLEMENTARY INFORMATION

**Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.  
(A Not-For-Profit Organization)**

**Statement of Governmental Funds Revenues, Expenditures and Changes  
in Fund Balances - Budget and Actual - Governmental Funds (Unaudited)  
For the Year Ended June 30, 2010**

	General Fund		Special Revenue Fund		Total Governmental Funds		Variance Positive (Negative)
	Original/Final Budget (Unaudited)	Actual	Original/Final Budget (Unaudited)	Actual	Original/Final Budget (Unaudited)	Actual	
<b>Revenues</b>							
State passed through local school district - FTE	\$ 1,300,000	\$ 1,314,413	\$	\$	\$ 1,300,000	\$ 1,314,413	\$ 14,413
Federal passed through local school district - Title I			75,000	72,832	75,000	72,832	(2,168)
State revenue - capital outlay			162,500	160,209	162,500	160,209	(2,291)
Lunch fees	15,000	19,245			15,000	19,245	4,245
Local sources - interest and other contributions	237,500	239,321	237,500	233,041	237,500	239,321	1,821
<b>Total revenues</b>	<b>1,552,500</b>	<b>1,572,979</b>			<b>1,790,000</b>	<b>1,806,020</b>	<b>16,020</b>
Instruction	669,000	694,991	221,000	218,832	890,000	913,823	23,823
Instructional staff training	7,500	6,660			7,500	6,660	(840)
Board	15,000	15,303			15,000	15,303	303
School administration	265,000	260,259			265,000	260,259	(4,741)
Fiscal services	35,000	33,050			35,000	33,050	(1,950)
Food services	22,000	21,906			22,000	21,906	(94)
Central services	35,000	34,848			35,000	34,848	(152)
Operation of plant	295,000	291,277	162,500	160,209	457,500	451,486	(6,014)
Maintenance of plant	25,000	22,001			25,000	22,001	(2,999)
<b>Total expenditures</b>	<b>1,368,500</b>	<b>1,380,295</b>	<b>383,500</b>	<b>379,041</b>	<b>1,752,000</b>	<b>1,759,336</b>	<b>7,336</b>
<b>Excess of revenues over expenditures</b>	<b>184,000</b>	<b>192,684</b>	<b>(146,000)</b>	<b>(146,000)</b>	<b>38,000</b>	<b>46,684</b>	<b>23,356</b>
Other financing use, net - payment of long-term debt	(200,000)	(200,000)			(200,000)	(200,000)	(547)
Other financing use, net - proceeds from long-term debt	165,000	164,453			165,000	164,453	
<b>Net change in fund balance</b>	<b>149,000</b>	<b>157,137</b>			<b>3,000</b>	<b>11,137</b>	<b>22,809</b>
Fund balances - beginning		225,847		146,000		371,847	371,847
<b>Fund balances - ending</b>	<b>\$ 149,000</b>	<b>\$ 382,984</b>	<b>\$</b>	<b>\$ 382,984</b>	<b>\$ 3,000</b>	<b>\$ 382,984</b>	<b>\$ 394,656</b>

**Mater Academy East Charter High School  
A Charter School Under Mater Academy, Inc.  
(A Not-For-Profit Organization)**

**Note to Statement of Governmental Funds Revenues, Expenditures and  
Changes in Fund Balances – Budget and Actual – Governmental Funds**

---

**Basis of Accounting:**

The Statement of Governmental Funds Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Governmental Funds are maintained and reported using the modified accrual basis of accounting using the current financial resources measurement focus. Under this method of accounting, revenues are recognized in the period that they become measurable and available. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year.